

University of Missouri Personnel Action Form For Non-Resident Aliens Not Employed

1. Earnings and income Code for this Income

<input type="checkbox"/>	Royalty	ROY	12
<input type="checkbox"/>	Scholarship	ASC	15
<input type="checkbox"/>	Independent Contractor	AIC	16
<input type="checkbox"/>	Artist / Athlete	AAA	20
<input type="checkbox"/>	Prize / Award (non comp)	AOI	50

2. Action HIR	3. Reason NRA	4. Job Code 9888	5. Emp Class Non-Emp	6. Pay Group NEA	7. Empl Type S	8. Benefit Program DBP
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9. Effective Date	10. Payee Name (Last, First, Middle)	11. EmplID
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12. Full Name of Department	13. Contact Name	14. Dept. Contact Phone Number
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15. Department Comments

16. NRA Taxation Specialist ONLY

<input type="checkbox"/> Department 374	<input type="checkbox"/> 8233 / W-8BEN	Total Amount Paid _____
<input type="checkbox"/> INS Copies	<input type="checkbox"/> Hand-drawn Check Request	Less Tax Amount _____ %
<input type="checkbox"/> Department 378	<input type="checkbox"/> Contract (if needed)	Net Pay _____
<input type="checkbox"/> ITIN Application sent to INS		_____ Initials _____ Date

17. Department / School Authorization: Signature _____ Date _____