See the instructions for the **NEW Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources component.

	Resources:
	To download the survey materials for this component: Survey Materials
	The IPEDS HR/SOC Information Center can be found at the following website: http://nces.ed.gov/ipeds/resource/soc.asp . (The resource center includes the IPEDS/SOC crosswalk, SOC information, the IPEDS HR/SOC Browse Tool, and web tutorials.
	Data reporting reminders:
	Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen. Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
	To access your prior year data submission for this component: Reported Data
Ιf	you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568

Institution: University of Missouri-St Louis (178420) Human Resources Screening Questions	User ID: 29C0011							
Does your institution have any <u>part-time</u> staff?								
If you answer Yes								

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Institution: University of Missouri-St Louis (178420)

User ID: 29C0011 **Human Resources Screening Questions**

Does your institution have a tenure system?								
If you answer Yes to this question, you will be provided the screens to report some data by tenure status.								
	0	Yes		No				
Does your institution have graduate assistants?								
If you answer Yes to this question, you will be provided the screens to report graduate assistants.								
	6	Yes		No				
Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2013 either for the first time (new to the institution) or after a break in service AND who were still on the payroll of the institution as of November 1, 2013? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)								
If you answer Yes to this question and your institution has 15 or more full-time staff, you will be provided the screens to report full-time permanent new hires in Part H.								
	•	Yes		No				

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With <u>Faculty Status</u> <u>Tenured</u>

User ID: 29C0011

As of November 1, 2013									
Report Hispanic/Latino individuals of any race as Hispanic/Latino Report race for non-Hispanic									

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With <u>Faculty Status</u> On Tenure Track

User ID: 29C0011

On rendre track										
	As	of Novembe	er 1, 2013							
Report Hispanic/Latino i										

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With <u>Faculty Status</u> Not on Tenure Track - <u>Multi-Year or Continuing or At-will Contract</u>

User ID: 29C0011

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

	Academic Rank					No	
Gender and race/ethnicity	Professors	Professors Associate professors				academic rank	Total
Men							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	
			<u> </u>				

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With <u>Faculty Status</u> Not on Tenure Track - <u>Annual Contract</u>

User ID: 29C0011

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

	Academic Rank				No		
Gender and race/ethnicity	Professors			ant sors Instructors Lecturer		academic rank	Total
Men							
Nonresident alien	0	0	2	0	0	0	2
Hispanic/Latino	0	0	1	0	0	0	1
American Indian or Alaska Native	0	0	1	0	0	0	1
Asian	1	2	0	0	0	0	3
Black or African American	1	2	0	0	0	0	3
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	11	14	16	1	6	2	502
Two or more races							

stitution: University of Miss art A1 - Full-time Ins	Usei	User ID: 29C0011		

Print Forms (data)

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User ID: 29C0011

Institution: University of Missouri-St Louis (178420)

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff Without Faculty Status As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Without Faculty Status
Men	
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
<u>Asian</u>	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
<u>White</u>	0
Two or more races	0
Race and ethnicity unknown	0
Total men	0
Women	
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	0
Two or more races	0
Race and ethnicity unknown	0
Total women	0
Total (men+women)	0
Total from prior year	

Part A2 - Full-time Instructional Staff

Number of Full-time Instructional Staff

User ID: 29C0011

As of November 1, 2013

• Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

	Tenured	On Tenure	Not o	n Tenure Tra	<u>ıck</u>	Without	
	<u>Tenured</u>		Multi-vear				17
		<u>Track</u>	continuing, or at-will contract	Annual contract	Less-than- annual contract	Faculty status	Total
Total carried forward from previous screens		49	0	175	6	0	467
rily Instruction	235	49	0	173	6	0	463
Exclusively credit	235	49	0	173	6	0	463
•	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	screens rily Instruction	rily Instruction 235 Exclusively credit 235 Exclusively not-for-edit 0 Embined credit/not-for-	rily Instruction 235 49 Exclusively credit 235 49 Exclusively not-for-edit 0 0	237 49 0	237 49 0 175 175 175 175 175 176 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177 177	237 49 0 175 6 175 6 175 7 1	237 49 0 175 6 0 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179 179

Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

User ID: 29C0011

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	5	5	10
Hispanic/Latino	3	3	6
American Indian or Alaska Native	2	1	3
Asian	25	18	43

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User ID: 29C0011

Institution: University of Missouri-St Louis (178420)

Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Men			
Nonresident alien	5	5	1
Hispanic/Latino	3	1	0
American Indian or Alaska Native	2	0	0
<u>Asian</u>	25	2	1
Black or African American	13	0	0
Native Hawaiian or Other Pacific Islander	1	0	0
<u>White</u>	172	8	5
Two or more races	0	0	0
Race and ethnicity unknown	1	0	0
Total men	222	16	7
Women			
Nonresident alien	5	1	0
Hispanic/Latino	3	0	0
American Indian or Alaska Native	1	0	0
Asian	18	0	0
Black or African American	22	0	1
Native Hawaiian or Other Pacific Islander	1	0	0
White	188	2	9
Two or more races	2	0	1
Race and ethnicity unknown	5	0	0
Total women	245	3	11
Total (men+women)	467	19	18
Total from prior year		20	18

Number of Full-time Non-instructional Staff by Occupational Category

User ID: 29C0011

	 Report Hispanic/Latino individuals of any race as Hispanic/Latino Report race for non-Hispanic/Latino individuals only 								
Gender and race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000					
Men									
Nonresident alien	0	0							

Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff					

User ID: 29C0011

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Race and ethnicity unknown	1	0	0	0	0
Total women	116	30	32	117	10
Total (men+women)	212	47	99	167	16
Total from prior year	200	66	109	125	15

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User ID: 29C0011

Institution: University of Missouri-St Louis (178420)

Part C - Full-time summary non-medical

Summary of Full-time Non-medical School Staff As of November 1, 2013

			With Faculty stat	us			
		0	Not on	Not on Tenure Track			
Occupational category	Tenured	On Tenure Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than- annual contract	Faculty status	Total
Primarily Instruction	235	49	0	173	6	0	463
Exclusively credit	235	49	0	173	6	0	463
Exclusively not-for-credit	0	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0	0
Instruction/research/public service staff	2	0	0	2	0	0	4
Research staff	4	0	0	15	0	0	19
Public Service staff	0	0	0	18	0	0	18
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	0	3	3
Librarians 25-4020	0	0	0	0	0	18	18
Library Technicians 25-4030	0	0	0	0	0	4	4
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	0	0	0	3	23	26
Management Occupations 11-0000	19	0	0	10	0	183	212
Business and Financial Operations Occupations 13-0000	0	0	0	0	0	47	47
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	13	0	86	99
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	0	167	167
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	2	0	14	16
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							116
Sales and Related Occupations 41-0000							3
Office and Administrative Support Occupations 43-0000							223

Natural Resources, Construction,	

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User ID: 29C0011

Institution: University of Missouri-St Louis (178420)

Part G - Salary outlays for non-instructional staff

Salary Outlays For Full-time Non-medical Non-instructional Staff

Annual Salary Outlays, 2013-14

Occupational category	Number of full-time staff (carried forward from previous screens)	Total salary outlays
Research staff	19	1,366,500
Public Service staff	18	1,114,930
<u>Library and Student and Academic Affairs and Other Education</u> <u>Services Occupations</u> <u>25-4000 + 25-2000 + 25-3000 + 25-9000</u>	51	2,290,268
Management Occupations 11-0000	212	18,265,148
Business and Financial Operations Occupations 13-0000	47	2,492,681
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	99	5,307,340
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	167	7,009,093
Healthcare Practitioners and Technical Occupations 29-0000	16	688,396
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	116	3,643,256
Sales and Related Occupations 41-0000	3	101,610
Office and Administrative Support Occupations 43-0000	223	7,475,230
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	35	1,505,115
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	6	238,826

Institution:	University			

Part D - Part-time staff

me starr				
	Numb	er of Part-time	Staff	
	As of	November 1,	2013	

User ID: 29C0011

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Total (men+women)	0	0	0	119	119
Total from prior year				143	143

Institution: University of Missouri-St Louis (178420)

Part D - Part-time staff

User ID: 29C0011

		Number	of Part-time Staff							
		As of N	ovember 1, 2013							
		ils of any race as Hi ino individuals only								
Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 +	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000					
13-0000 17-0000 + 21-0000 + 23-0000 + 29-0000 19-0000 27-0000										
Nonresident alien	0	0	0							

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Total women	9	1	26	37	1
Total (men+women)	14	5	35	52	1
Total from prior year	10	16	36	70	

Institution: University of Missouri-St Louis (178420) User ID: 29C0011 Part D - Part-time staff

Race and ethnicity unknown	0	0	0	0	0	5
Total women	19	5	55	9	0	492
Total (men+women)	44	9				

11 t D - O1 0	niversity of Missouri-St Louis (17842 raduate assistants	0)		User ID: 29C0011				

Native Hawaiian or Other Pacific Islander	1	0	0	0	0	0	0	0	1
White	71	49	0	0	0	0	19	0	139
Two or more races	0	0	0	0	0	0	1	0	1
Race and ethnicity unknown	1	2	0	0	0	0	0	0	3
Total women	97	85	0	0	0	0	26	0	208
Total (men+women)	185	148	0	0	0	0	42	0	375
Total from prior year									

Institution: University of Missouri-St Louis (178420) Part E - Part-time staff User ID: 29C0011	0011				

Institution: University of Missouri-St Louis (178420)	User ID: 29C0011

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Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	39
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	5
Graduate Assistants	375
Teaching 25-1191	185
Research	148
Management Occupations 11-0000	0
Business and Financial Operations Occupations 13-0000	0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	42
Healthcare Practitioners and Technical Occupations 29-0000	0
Total	1,217

Number	of Newly Hire	ed Full-time Perma	nent Instruct	ional Staff	
		tween July 1 and O the institution as of			

User ID: 29C0011

	ı	I	I	ı		

Institution: University of Missouri-St Louis (178420) User ID: 29C0011 Part H - New Hires - Full-time staff

Part H - New Hires - Full-time non-instructional staff

Number of Newly Hired Full-time Non-instructional Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- · Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 +	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
<u>Asian</u>	0	0	0	1	1
Black or African American	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	3	1			

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Race and ethnicity unknown	1	0	0	0	0
Total women	3	2	1	13	1
Total (men+women)	6	3	3	17	2

White	0	0	1	0	0	37
Two or more races	0	0	1	0	0	1
Race and						

Print Forms (data)

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Institution: University of Missouri-St Louis	(178420)	User ID: 29C0011
Human Resources Survey Evaluation		
Were any staff members difficult to categoriz	e? If so, please explain in the box below.	

Healthcare Practitioners and Technical Occupations SOC 29-0000	16	1	10
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	116	44	13 ⁻
Sales and Related Occupations SOC 41-0000	3	9	(
Office and Administrative Support Occupations SOC 43-0000	223	73	24

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User ID: 29C0011

Institution: University of Missouri-St Louis (178420)

Edit Report

Human Resources

University (of Missouri-St Louis ((178420)
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Source	Description	Severity	Resolved	Options
Screen:	FT non-instructional by Tenure status and Occupation	on - 1		
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	The previous research staff member is no longer assigned.			
Screen:	PT staff by Occupation and R/E/G - 4			
Upload File	This number is outside the expected range of between 34 and 68 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	15 individuals had SOC change from 13-0000 to 43-0000.			
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	24 individuals had SOC change from 27-0000 to 47-0000.			