

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

Data Reporting Reminders

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.

Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

As of November 1, 2015

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	9	6	15
Hispanic/Latino	2	4	6
American Indian or Alaska Native	1	0	1
Asian	27	17	44
Black or African American	13	21	34
Native Hawaiian or Other Pacific Islander	1	1	2
White	167	175	342
Two or more races	1	2	3
Race and ethnicity unknown	0	2	2
Total	221	228	449
Total from prior year			459

Part B1 - Full-time Non-instructional Staff by Occupational Category

Print Forms (data)

Two or more races	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
Race and ethnicity unknown	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	<input type="text" value="0"/>
Total women	113	63	30	129	7
Total (men+women)	203	84	92	198	13
Total from prior year	230	80	82	174	13

Part B2 - Full-time Non-instructional Staff by Occupational Category and Tenure Status

Number of Full-time Non-instructional Staff
As of November 1, 2015

Occupational category	<u>With Faculty Status</u>				Without Faculty Status	Total
	<u>Tenured</u>	<u>On Tenure Track</u>	<u>Not on Tenure Track</u>			



Part C - Full-time Summary



Institution: University of Missouri-St Louis (178420)

User ID: 29C0011

Part G - Salary Outlays for Non-instructional Staff

Salary Outlays
for Full-time Non-instructional Staff

Annual Salary Outlays, 2015-16

Occupational category	 Number of full-time staff (carried forward from previous screens)	 Total annual salary outlays
<u>Research staff</u>	10	981,776
<u>Public Service staff</u>	12	776,835
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000	21	1,058,262
<u>Management Occupations</u> 11-0000	203	17,746,726
<u>Business and Financial Operations Occupations</u> 13-0000	84	4,117,068
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	92	4,873,567
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	198	8,485,891
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000	13	516,917
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	105	3,412,067
<u>Sales and Related Occupations</u> 41-0000	1	35,506
<u>Office and Administrative Support Occupations</u> 43-0000	178	6,231,773
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	42	1,782,726
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	5	191,152

Print Forms (data)

Total women	0	1	0	16	17
Total (men+women)	0	1	0	23	24
Total from prior year				54	54

Race and ethnicity unknown	0	0	0	0	0

Two or more races						

Graduate Assistants		374
Teaching 25-1191		173
Research		156
Management Occupations 11-0000		0
Business and Financial Operations Occupations 13-0000		0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000		0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000		0

Race and ethnicity unknown	0	0	0	0	0	0	0
Total women	1	7	0	6	0	0	14
Total (men+women)	2	10	0	9	0	0	21

Two or more
races

Part H - New Hires, Full-time Staff by Occupational Category

Institution: University of Missouri-St Louis (178420)

User ID: 29C0011

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

Institution: University of Missouri-St Louis (178420)

User ID: 29C0011

Edit Report

Human Resources

University of Missouri-St Louis (178420)

Source	Description	Severity	Resolved	Options
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Screen: G - Salaries Worksheet

Perform Edits	The calculated total number of staff (men+women) in the Balance column of the Salaries Worksheet screen in Part G is greater than or equal to the number of full-time instructional staff reported on Less-than-annual contracts in Part A. The Balance column should only include staff whose annual salary covers fewer than 9 months worked. Please confirm that the data reported are correct. (Error #1390)	Confirmation	Yes	
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Related Screens:	A2 - FT Instructional, Function, G - Salaries Worksheet
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Screen: D - PT Staff, Occupation - 2

Upload File	This number is outside the expected range of between 36 and 72 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
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Reason:	The decrease is due to a reduction in the number of part-time tutors and mentors (25-3090.21).			
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Upload File	This number is outside the expected range of between 36 and 72 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
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Reason:	The decrease is due to a reduction in the number of part-time tutors and mentors (25-3090.21).			
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